



**Institute for Development and Research in Banking Technology**  
(Established by Reserve Bank of India)

Castle Hills, Road No. 1, Masab Tank, Hyderabad – 500 057  
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June 21, 2016

**Quotation for supply of Program Materials.**

The Institute conducts various Executive Development Programmes on technology and several national and international events wherein various dignitaries visit the Institute. We provide certificate folders to participants and other dignitaries.

Hence, we invite sealed quotations for supply of Program Materials at Institute from reputed service providers.

| Sl.No. | Description  | Details   |
|--------|--|---|
| 1.     | Name & Address of the Supplier / Vendor  |   |
| 2.     | Telephone / Mobile Nos.  |   |
| 3.     | Name of the Proprietor   |   |
| 4.     | Year of Establishment  |   |
| 5.     | Annual Turnover (Rs.)  |   |
| 6.     | Names of the Organizations to whom the Vendor has been supplying.  |   |
| 7.     | Copies of contracts with clients if any  | May be enclosed   |
| 8.     | <b><u>Certificate Folder Description:</u></b><br>Navy-blue certificate folder A4 Size with inside card board either side,<br>transparent/sawed pocket either side ufoaming in both sides and printing on top<br>IDRBT LOGO<br><br>(Sample Available in Purchase Section, IDRBT, Hyderabad) | <b><u>Unit Price</u></b><br><b><u>(Amount in Rs.)</u></b> |

|     |   |  |
|-----|---|--|
| 9.  | <p align="center"><b>1a. <u>Back Pack Laptop Bag Description:</u></b></p> <p>PNP PU Nylon matty 1680 Dinner of size 17*13, 2 partition (main big &amp; other inside laptop provision) front chain pocket, inside pen provision folding pocket, no 8 chain &amp; steel runner, inside PNP aster , both side water bottle provision, handle on top, back pack provision with 6MM thermocol padding, bottom rubber support 2no's.<br/>embroidery on top IDRBT LOGO</p> <p align="center"><b>(Sample Available in Purchase Section, IDRBT, Hyderabad)</b></p> | <p align="center"><b><u>Unit Price</u></b><br/><b><u>(Amount in Rs.)</u></b></p> |
|     | <p align="center"><b>1b. <u>Office Laptop Bag Description:</u></b></p> <p>PNP PU Nylon matty 1680 Dinner of size 16*12 2 partition (main big &amp; other inside laptop provision) front chain pocket, inside pen provision folding pocket, no 8 chain &amp; steel runner, inside PNP aster, back side chain, double handle in matty, Belting system with Dok hook, 6MM thermacol padding, bottom rubber support 2no's and embroidery on top IDRBT LOGO</p> <p align="center"><b>(Sample Available in Purchase Section, IDRBT, Hyderabad)</b></p>          |  |
| 10. | <p align="center"><b><u>White Mug with Photo Print</u></b></p> <p>white mugs with side handling each mug print with given Colour picture with logo, with box and gift packing and <b>delivery at IDRBT</b></p> <p align="center"><b>(Sample Available in Purchase Section, IDRBT, Hyderabad)</b></p>  | <p align="center"><b><u>Unit Price</u></b><br/><b><u>(Amount in Rs.)</u></b></p> |
| 11. | <p align="center"><b><u>T Shirts</u></b></p> <p>Branded T-Shirt 100% cotton ,280GSM with collar and IDRBT LOGO embroidery in different sizes and colors</p> <p align="center"><b>(Sample Available in Purchase Section, IDRBT, Hyderabad)</b></p>   | <p align="center"><b><u>Unit Price</u></b><br/><b><u>(Amount in Rs.)</u></b></p> |

Date :

Signature with Stamp

### Remarks

- 1) All the Program Materials should be supplied as per the sample.
- 2) All The Program Materials should be with high quality and in case of any discrepancy or if the quality is compromised, job needs to be redone at no additional cost.
- 3) In case of any emergency, the Program Materials should be supplied within a short time, including on Sundays and other Holidays.
- 4) Delivery of items will be at the Institute. Depending on the urgency of work, we expect prompt service. Delivery charges will be borne by the supplier.
- 5) In case of inability to provide services, prompt communication to the Institute is necessary.
- 6) Payment will be made normally within 15 days after submission of bills through NEFT. Due inspection of the quality of items supplied, printing will checked by the Institute.
- 7) TDS will be deducted as per the applicable rules on the Invoice amounts.

For any clarifications please contact Purchase Section, IDRBT, Castle Hills, Behind NMDC, Masab Tank, Hyderabad – 500 057 on Phone : 040-2329 4184, email : [purchase@idrbt.ac.in](mailto:purchase@idrbt.ac.in).